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| **Area:** | **Well Name/Location:** | **Surface Location:** | **Date:** |

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| **Job Description** | **Name:** | **Phone:** | **Signature:** |
| Operations Supervisor |  |  |  |
| Facilities/Pipeline Supervisor |  |  |  |
| Drilling Supervisor |  |  |  |
| Completions Supervisor |  |  |  |
| Construction Supervisor |  |  |  |

***\*Each supervisor is responsible communicate the SIMOPS before work proceeds (e.g. as part of the daily safety meeting and/or kick off meeting with their crews).\****

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| **Below are the responsibilities that can be delegated amongst the supervisory team. Identify who is responsible.** | |
| * Update the SIMOPS work form and hazard board in the operations trailer as needed. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |
| * Ensure the supervisors, crews and hazard board all have an updated copy of the SIMOPS work form. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |
| * Implement required SIMOPS controls based on the task-specific SIMOPS activity. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |
| * Verify safe work areas have been established prior to commencing SIMOPS. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |
| * Ensure site access control. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |
| * Ensure personnel receive site-specific safety orientation. | Operations  Facilities/Pipeline  Drilling  Completions  Construction |

This section is to be filled out if any supervisor (Single Point of Accountability or SPA) leaves their position at any time. The SPA’s delegate must be identified along with the intended duration of the delegation. All supervisors must be informed of the change and the hazard board updated in the operations trailer.

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| **Job Description** | **SPA Delegate** | **Time** | **to** | **Time** |
| Operations Supervisor |  |  |  |  |
| Facilities/Pipeline Supervisor |  |  |  |  |
| Drilling Supervisor |  |  |  |  |
| Completions Supervisor |  |  |  |  |
| Construction Supervisor |  |  |  |  |
| *If deemed appropriate, necessary, or relevant by the onsite team is there one person/supervisor who has been designated as the overall site supervisor to which all other supervisors must report?  No  Yes If yes-whom:* | | | | |

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| **Operations – applicable**  Yes  No | |
| Planned activity summary: | |
| Identify SIMOPS Risks:  Movement of equipment outside of safe work area  Pressure testing  Potential gas release  Hot work  Other | Additiohnal SIMOPS Risks/Comments: |
| SIMOPS Mitigation Controls  Safe work area established and marked (e.g. with cones or fencing)  Safe work are identified on hazard board  Gas detection  Other | Additional SIMOPS Controls: |
| **Facilities/Pipeline Construction – applicable**  Yes  No | |
| Planned activity summary: | |
| Identify SIMOPS Risks:  Movement of equipment outside of safe work area  Pressure testing  Potential gas release  Hot work  Other | Additiohnal SIMOPS Risks/Comments: |
| SIMOPS Mitigation Controls  Safe work area established and marked (e.g. with cones or fencing)  Safe work are identified on hazard board  Gas detection  Other | Additional SIMOPS Controls: |
| **Drilling – applicable**  Yes  No | |
| Planned activity summary: | |
| Identify SIMOPS Risks:  Movement of equipment outside of safe work area  Pressure testing  Potential gas release  Hot work  Other | Additiohnal SIMOPS Risks/Comments: |
| SIMOPS Mitigation Controls  Safe work area established and marked (e.g. with cones or fencing)  Safe work are identified on hazard board  Gas detection  Other | Additional SIMOPS Controls: |

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| --- | --- |
| **Completions – applicable**  Yes  No | |
| Planned activity summary: | |
| Identify SIMOPS Risks:  Movement of equipment outside of safe work area  Pressure testing  Potential gas release  Hot work  Other | Additiohnal SIMOPS Risks/Comments: |
| SIMOPS Mitigation Controls  Safe work area established and marked (e.g. with cones or fencing)  Safe work are identified on hazard board  Gas detection  Other | Additional SIMOPS Controls: |
| **Construction – applicable**  Yes  No | |
| Planned activity summary: | |
| Identify SIMOPS Risks:  Movement of equipment outside of safe work area  Pressure testing  Potential gas release  Hot work  Other | Additiohnal SIMOPS Risks/Comments: |
| SIMOPS Mitigation Controls  Safe work area established and marked (e.g. with cones or fencing)  Safe work are identified on hazard board  Gas detection  Other | Additional SIMOPS Controls: |

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| **Additional SIMOPS Risks/Controls/Comments identified at the SIMOPS daily meeting?** |